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Bylaws

**THE
 NATIONAL SOCIETY
 OF THE
 CHILDREN
 OF THE
 AMERICAN REVOLUTION**

AMENDED APRIL 2009

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ORGANIZED AT WASHINGTON, D.C.,
 APRIL 5, 1895. INCORPORATED UNDER THE
 LAWS OF THE DISTRICT OF COLUMBIA,
 APRIL 11, 1895

REINCORPORATED UNDER THE LAWS OF
 THE DISTRICT OF COLUMBIA, APRIL 2, 1919,
 WITH PERPETUAL INCORPORATION

* * * * *

THE NATIONAL SOCIETY OF THE CHILDREN OF THE
 AMERICAN REVOLUTION WAS INCORPORATED UNDER THE
 LAWS OF THE DISTRICT OF COLUMBIA, APRIL 11, 1895,
 AND BY SUCH INCORPORATION, "THE HEADQUARTERS OR
 CHIEF OFFICE, OF SAID NATIONAL SOCIETY, WAS FIXED IN
 THE CITY OF WASHINGTON, IN THE DISTRICT OF
 COLUMBIA."

* * * * *

Mission Statement

The National Society of the
 Children of the American Revolution
 trains good citizens, develops leaders, and
 promotes love of the United States of America
 and its heritage among young people.

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of the Senior National Board of Management at which they were adopted, except in the case of amendments dealing with the number of National and Senior National Officers which shall take effect at the time of the next election of officers.

ARTICLE XXVIII

Dissolution

Although the period of duration of the National Society is perpetual, if for any reason the National Society is to be dissolved or otherwise terminated, no part of the property of the National Society or any of the proceeds shall be distributed to or inure to the benefit of any of the officers, senior officers, members or senior leaders of the national organization. Upon the dissolution of the National Society, assets shall be distributed by the Senior National Board of Management for one or more exempt purposes within the meaning of IRC 501(c)(3), or the corresponding section of any future federal tax code and consistent with the purposes and objectives of The National Society of the Children of the American Revolution. Any such assets not so disposed of shall be disposed of by the United States District Court of the District of Columbia, exclusively to such organization or organizations as said Court shall determine, which are organized and operated within the meaning of IRC 501(c)(3), with purposes and objectives consistent with those of the National Society.

BYLAWS

THE NATIONAL SOCIETY
of the
CHILDREN of the AMERICAN REVOLUTION

ARTICLE I

Name

The name of this Society shall be THE NATIONAL SOCIETY OF THE CHILDREN OF THE AMERICAN REVOLUTION.

ARTICLE II

Object

The Object of this Society shall be:

1. To acquire knowledge of American History.
2. To preserve and restore places of Historical importance associated with men and women who forwarded American Independence.
3. To ascertain the deeds and honor the memories of the men, women and children who rendered service to the cause of the American Revolution.
4. To promote the celebration of patriotic anniversaries.
5. To honor and cherish the Flag of the United States of America above every other flag.
6. To love, uphold and extend the principles of American liberty and patriotism.

ARTICLE III

Eligibility

Any child or youth under the age of twenty-one years is eligible for membership in The National Society of the Children of the American Revolution who is lineally descended from a man or woman who, with unfailing loyalty, rendered material aid to the cause of American Independence as a soldier, sailor, civil officer, or recognized patriot in one of the several Colonies

ARTICLE XXVI Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Society may adopt.

ARTICLE XXVII

Amendments

Section 1. These Bylaws may be amended at a joint meeting of the National Board and the Senior National Board of Management provided that all amendments to be considered have been submitted to the February meeting of the Senior National Board of Management, and mailed out with the call to the joint meeting. A two-thirds majority of the combined membership of the Boards present and voting is required for the adoption of any amendments.

Section 2. No general revision or amendments relative to the number, terms, duties, or eligibility of National Officers or Senior National Officers may be proposed in the year of general election of Senior National Officers.

Section 3. All amendments must be proposed to the Senior National Board of Management by the National Bylaws Committee. Such proposed amendments may originate either with the National Bylaws Committee or be proposed to that committee by the National Board, the Senior National Board of Management, the Advisory Board, a State Society or a Local Society. Amendments proposed by a Local Society must be endorsed by at least five other Local Societies in at least four different states. In the case when an amendment is proposed by a body other than the National Bylaws Committee that committee shall review the proposal for form only.

Section 4. Amendments to these Bylaws shall take effect at the close of the National Convention following the meeting

the Senior National Board of Management. Insignia of office and ancestor bars obtained as a member of The National Society of the Children of the American Revolution may be worn by a Senior Officer or Senior Chairman entitled to wear insignia upon the same ribbon with that of senior office.

Section 4. No campaign paraphernalia of any other organization may be worn or displayed at any function of the Children of the American Revolution.

Section 5. When the insignia is used in a document (printed or electronic, such as a Web site), it shall have the place of honor at the top or upper left corner. The insignia aspect ratio shall not be changed. No writing or printing shall be placed above the insignia. When the insignia is included on a letterhead, or pamphlet, on an occasion with the DAR, SAR or S.R., the C.A.R. insignia shall be placed at the upper right hand corner.

ARTICLE XXV

Colors

Section 1. The official colors of the Society shall be red, white and blue of the shades used in the Flag of the United States of America.

Section 2. Children of the American Revolution Flag: The Flag of the National Society shall be three by four and one half feet with three vertical stripes of red, white and blue, the white in the center and the red at the staff. The center of the white section shall bear the insignia of the Society in true colors as authorized for the insignia. The name of a Local Society may be placed in a semi-circle above the insignia in lettering of dark blue as the stripe in the banner or heraldic blue as the garter of the insignia. Smaller flags in exact proportions and colors may be manufactured for use on appropriate occasions.

or States, or of the United States, provided that the applicant is personally acceptable to the Society.

ARTICLE IV

Membership

Section 1. An applicant for membership in a Local Society, after invitation has been issued, shall present to the Senior Society President an application showing descent and Revolutionary service of an ancestor from whom the claim to membership is made. The application shall be endorsed by two members in good standing of the Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution, or by one such and one Children of the American Revolution member, and signed by the officers of the Local Society. Prior to confirmation of a Local Society only the signature of the Senior Organizing President is required in addition to the endorsers. The proposed member shall be known personally to the endorsers. The application shall be sent by the Senior Society President to the Senior National Treasurer, Children of the American Revolution, with the application fee plus the annual National dues.

Section 2. An applicant for member-at-large shall present to the Senior State President an application endorsed as provided in Section 1. The Senior State President shall sign and forward the application to the Senior National Treasurer with application fee and annual National dues. The Senior State President, before signing the application, shall check the acceptability of the application and the applicant's endorsers.

Section 3. Each member of the Society shall be entitled to a certificate of membership, duly attested by the Senior National Registrar.

Section 4. Only a member in good standing in a Local Society shall be eligible to be a delegate or an alternate to the meetings of the National Society or of a State Conference or to hold a National or State Office, or to serve on a National or State Committee.

ARTICLE XXIV
Insignia and Ribbon

Section 5. A member of the Children of the American Revolution in good standing, desiring to become a member of the Daughters of the American Revolution or Sons of the Revolution, after the eighteenth birthday and before the twenty-second birthday, shall, upon proper application, be issued a certificate attesting membership in good standing. The certificate may be presented to the respective society in lieu of application fee or initiation fee. The certificate shall be valid for one year from the date issued, except if the member has passed the twenty-first birthday, the certificate shall be valid only until the twenty-second birthday. To be entitled to such certificate, a member shall have been in good standing for at least one year immediately prior to issuance.

Section 6. A member of the Children of the American Revolution in good standing, desiring to become a member of the Sons of the American Revolution shall, upon proper application, be issued a certificate attesting membership in good standing. The certificate may be presented to the Sons of the American Revolution in lieu of application fee. The certificate shall be valid for one year from the date issued, except if the member has passed the twenty-first birthday, the certificate shall be valid only until the twenty-second birthday. To be entitled to such certificate, a member shall have been in good standing for at least one year immediately prior to issuance.

Section 7. A member who has membership in the National Society of the Children of the American Revolution (N.S.C.A.R.) and the National Society Sons of the American Revolution (NSSAR) is a C.A.R. member and a Junior Member of SAR.

Section 8. Members reaching the age of twenty-two years shall be removed automatically from the rolls.

Section 1. The insignia of the Society shall be a circle of silver overlaid with gold, the outer rim a garter of heraldic blue enamel carrying the name, "Children of the American Revolution." The insignia shall bear an eagle with outspread wings in the center of an open space, together with the flag, held in the eagle's talons. The flag in red, white and blue enamel, draped, one half with the stars on blue field over a garter and the end of red and white stripes floating. The name and/or National Number of the owner shall be engraved upon the back of each insignia. The insignia of the National Society which is worn by the National President during the term of office shall be superimposed upon a sunburst.

Section 2. The insignia shall be worn over the left breast suspended from a ribbon of a length and design approved by the Senior National Board of Management. A replica of the insignia in miniature size to be known as a recognition pin may be worn upon the left breast, lapel or with other miniature recognition pins attached to a bar. The insignia of the National Society may be combined with an approved ribbon or sash. The Senior National Board of Management shall approve the manner in which ribbons and sashes may be worn. The insignia shall not be worn with insignia of any other organization. When a copy of the insignia is used as a die, it shall have the place of honor at the top or upper left corner. No writing or printing shall be placed above the insignia. When the insignia is included on a letterhead, or pamphlet, on an occasion with the DAR, SAR or S.R., the C.A.R. insignia shall be placed at the upper right hand corner.

Section 3. A small rosette of red, white and blue may be worn by male members upon the left lapel. The recognition pin and rosette may be worn by a current member at any appropriate time. Insignia and ribbons may be worn by a current member or senior leader only at National, State or Local Society functions or when representing the organization, attending ceremonial occasions or at other times designated by

ARTICLE XXI
Charters

The charter for a Local Society shall bear an illustration of the historic meeting between Washington and a company of children and the words he used on the occasion. The name of the Local Society, the place and date of organization and the names of the following may be placed on the charter: Senior Organizing President, President, Chaplain, Recording Secretary, Corresponding Secretary, Treasurer, Registrar, Historian, Librarian-Curator, Color Bearer and organizing members. The names of the charter members may be included. The Seal of the Society impressed on a blue wafer shall be affixed.

ARTICLE XXII
Membership Certificates

Membership Certificates of the Society shall be of a design authorized by the Senior National Board of Management and shall be issued upon payment of fee determined by the Senior National Board of Management.

ARTICLE XXIII
Seal and Motto

Section 1. The Seal of the Society shall bear upon its face the figures of a boy and girl in dress appropriate to the Continental period. Between them is a shield; above them the thirteen stars are arranged in a symbolic setting. Around the rim is the name "The National Society of the Children of the American Revolution." The Seal of the Society shall be used only on official papers of the National Society. Use of the Seal shall be approved by the Senior National Board of Management.

Section 2. The Motto of the Society shall be "For God and My Country."

ARTICLE V
Officers

Section 1. The National Officers of this Society shall be National President, National First Vice President, National Second Vice President, National Chaplain, National Recording Secretary, National Organizing Secretary, National Assistant Organizing Secretary, National Corresponding Secretary, National Treasurer, National Registrar, National Assistant Registrar, National Historian, National Librarian, National Curator and nine National Vice Presidents for the Regions.

Section 2. Senior National Officers shall be Senior National President, Senior National First Vice President, Senior National Second Vice President, Senior National Chaplain, Senior National Recording Secretary, Senior National Organizing Secretary, Senior National Assistant Organizing Secretary, Senior National Corresponding Secretary, Senior National Treasurer, Senior National Registrar, Senior National Assistant Registrar, Senior National Historian, Senior National Librarian, Senior National Curator and nine Senior National Vice Presidents for the Regions. All Senior National Officers shall be members in good standing of the Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution.

Section 3. The persons holding the following Senior National Offices shall be termed trustees as provided in the Charter but shall have no power to perform acts as trustees except by direction of the Senior National Board of Management: Senior National President, Senior National First Vice President, Senior National Recording Secretary, Senior National Organizing Secretary and Senior National Treasurer.

Section 4. A member having served as National President may be elected Honorary National President for life with privilege of voting until membership in The National Society of the Children of the American Revolution is terminated. Election may be by voice vote.

Section 5. Anyone having served as Senior National President may be elected Honorary Senior National President for life with all privileges of a Senior National Officer so long as in good standing in the National Society through which qualified for Senior Officer service. Election may be by voice vote.

Section 6. In addition to the Senior National Officers, there shall be thirteen Honorary Senior National Vice Presidents. Ten shall be selected from the Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution in recognition of important service rendered to The National Society of the Children of the American Revolution. Names proposed shall be presented to the Senior National Board of Management for approval as provided in Article VII, Section 8. The President General of the Daughters of the American Revolution, the President General of the Sons of the American Revolution and the General President of the Sons of the Revolution shall be Honorary Senior National Vice Presidents by virtue of office. The Honorary Senior National Vice Presidents shall be invited to meetings of the Senior National Board of Management with voice but no vote.

ARTICLE VI

Nomination and Election of Officers

Section 1. National Officers shall be elected each year by a majority vote of ONLY Children of the American Revolution members entitled to vote and voting at the National Convention. The term of office shall be for one year beginning at installation. No officer shall be eligible for re-election to the same office.

Section 2. To be eligible for the office of National President a member shall have been a member in good standing for not less than three years and for other National Office, for not less than two years. A member whose 22nd birthday will occur prior to the end of the term shall not be eligible to be nominated for an office.

ARTICLE XX

Transfers

Section 1. A member in good standing (dues paid for current year) desiring to transfer from one Local Society to another, or to member-at-large, shall apply in writing to the Senior Society President with a copy to the Senior National Treasurer. The Senior Society President shall request a transfer card in writing from the Senior National Treasurer. The Senior National Treasurer shall issue the transfer card to the Senior Society President losing the member who shall forward the transfer card and member's application to the society gaining the member. In the event the member is transferring to member-at-large, the Senior Society President shall send the transfer card and application to the member leaving. A copy of an application may be obtained from National Headquarters for a fee to be determined by the Senior National Board of Management. The transfer shall become effective upon issuance of the transfer card by the Senior National Treasurer.

Section 2. A member-at-large in good standing (dues paid for current year) invited to transfer to a Local Society shall write a letter to the Senior National Treasurer, endorsed by the Senior President of the Local Society. The Senior National Treasurer shall issue a transfer card to the Senior Society President gaining the member. The member furnishes a copy of the application to the new society. A copy of an application may be obtained from National Headquarters for a fee to be determined by the Senior National Board of Management. The transfer shall become effective upon issuance of the transfer card by the Senior National Treasurer.

Section 3. No member shall be entitled to more than one transfer in any period of twelve months. A member-at-large uniting to form a Local Society shall not be regarded as transferred.

condition of the *Children of the American Revolution Magazine* to the Senior National Board of Management.

Section 5. Although the period of duration of the National Society is perpetual, if for any reason the National Society is to be dissolved or otherwise terminated, no part of the property of the National Society or any of the proceeds shall be distributed to or inure to the benefit of any of the officers, senior officers, members or senior leaders of the national organization. Upon the dissolution of the National Society, assets shall be distributed by the Senior National Board of Management for one or more exempt purposes within the meaning of IRC 501(c)(3), or the corresponding section of any future federal tax code and consistent with the purposes and objectives of The National Society of the Children of the American Revolution. Any such assets not so disposed of shall be disposed of by the United States District Court of the District of Columbia, exclusively to such organization or organizations as said Court shall determine, which are organized and operated within the meaning of IRC 501(c)(3), with purposes and objectives consistent with those of the National Society.

ARTICLE XIX

Promoters

Section 1. NATIONAL PROMOTERS: National Promoters may be appointed by the Senior National President with the approval of the Senior National Board of Management. Names may be presented to the Senior National President by any member of the Children of the American Revolution, Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution. They shall have no legislative authority.

Section 2. LIFE PROMOTERS: An individual who wishes to be a National Promoter for life may be appointed a Life Promoter by the Senior National President subject to confirmation by the Senior National Board of Management by the payment of the Life Promoter Fee to the Life Promoter Permanent Fund.

Section 3. The National President shall appoint, not later than October 1, a Nominating Committee composed of no fewer than three nor more than five members who are members, or former members, of the National Board and/or National Chairmen or former National Chairmen and are members in good standing (dues paid by January 1) of The National Society of the Children of the American Revolution. The Senior National President and one member of the Advisory Board, appointed by the Senior National President, shall serve as advisors to the Committee.

Section 4. The Committee shall prepare and present to the National Convention a slate of not more than two candidates for each office. Each candidate to be slated must be in good standing (dues paid by January 1) in the National Society and consent of the nominee obtained. The slate of proposed officers shall be announced not later than March 1. The slate shall be sent by First Class Mail to the members of the National Board, Senior National Board of Management and each Senior Society President for the Society President in the National Convention Packet.

Section 5. Nominations may be made from the floor provided the consent of the nominee has been obtained and a Certificate of Eligibility has been acquired no later than thirty days in advance of the opening date of National Convention. The Certificate of Eligibility must be presented to the Senior National Recording Secretary at the time the candidate is nominated.

Section 6. Voting shall be by ballot. If no candidate receives a majority vote, a majority of the number of candidates receiving the highest number of votes will be on subsequent ballots until a majority vote is achieved.

Section 7. Vacancies in National Office, except that of National President to which the First Vice President succeeds, may be filled for the period until the next Convention by a majority vote of those present and voting at a meeting of the National Board, provided due notice of such action has been given in the call for the meeting. In lieu of a meeting, the vote

of the National Board may be taken by mail, fifteen days allowed for notice and return of ballots.

ARTICLE VII

Nomination and Election of Senior National Officers

Section 1. Senior National Officers shall be elected by a majority vote at the Annual Meeting of the Senior National Board of Management. The term of office shall be for two years beginning at installation.

Section 2. No Senior National Officer shall be eligible for re-election to the same office. No Senior National Officer who has served four years consecutively in Senior National Office shall be eligible for election to any office other than to the office of Senior National President until the expiration of at least one year thereafter.

Section 3. A Nominating Committee composed of five members of the Senior National Board of Management shall be elected by the Senior National Board of Management at the October meeting preceding the year of election. The Chairman of the Nominating Committee shall be designated by the Senior National President.

Section 4. The Committee shall prepare a slate that shall be announced not later than March 1 of an election year. Copies of the slate will be sent by First Class Mail to the members of the Senior National Board of Management and to each Senior Society President in the National Convention Packet.

Section 5. Nominations may be made from the floor provided the consent of the nominee has been obtained. If more than one candidate is nominated for the same office, voting for that office shall be by ballot.

Section 6. Senior National Officers not present to be installed shall be deemed installed upon receipt at National Headquarters of signed oath of office which is sent by the Senior National Recording Secretary.

the Senior National President subject to confirmation by the Senior National Board of Management. The officer may again be eligible for the same office one year after his/her term has expired.

Section 4. A State Society disbanding shall report in writing to the Senior National President with a copy to the Senior National Organizing Secretary. Disbandment shall be effected by vote of the Senior National Board of Management. All funds remaining in the treasury shall be forwarded to the Senior National Treasurer of the National Society. The State Society may designate to what use the funds may be applied provided such use is approved by the Senior National Board of Management.

ARTICLE XVIII

Committees

Section 1. On or before June 1 the Senior National President shall appoint the following Standing Committees:

- Auditing
- Bylaws
- C.A.R. National Headquarters
- Finance
- Magazine Review
- Personnel

Section 2. The Senior National President shall appoint such other committees, Program, Standing or Special, as authorized by the Senior National Board of Management. The Senior National President shall be a member ex-officio of all committees except the Nominating Committee.

Section 3. The Finance Committee shall meet and submit a proposed budget for the ensuing fiscal year to the October meeting of the Senior National Board of Management. The Finance Committee shall have authority to invest all funds, except the Endowment Fund.

Section 4. The Magazine Review Committee shall meet at least annually. The committee shall report on the financial

Organizing Secretary. Disbandment shall be effected by vote of the Senior National Board of Management. If dues are paid, a member may be transferred to another society or to member-at-large or resigned. All funds remaining in the treasury shall be forwarded to the State Society. If there is no State Society, said funds shall be forwarded to the Senior National Treasurer. The Local Society may designate to what use the funds may be applied provided such use is approved by the Senior National Board of Management.

ARTICLE XVII

State Societies

Section 1. Two or more Local Societies in a state may form a State Society for the promotion of activity and interest in the state. A State Society may adopt bylaws or standing rules which, before adoption, shall be approved by the Parliamentarian for the National Society. State bylaws shall not conflict with the Bylaws of the National Society.

Section 2. Each state having a State Society shall have a State President. The State Officers shall be members in good standing (dues paid by January 1) of the Local, State and National Societies. The State President shall be elected or appointed as provided by the State Bylaws. The term of office shall be one year beginning at installation and one who has held the office is ineligible for re-election.

Section 3. Each state having a State Society shall have a Senior State President appointed by the Senior National President in accordance with the provisions of Article IX, Section 2.H. The Senior State President and Senior State First Vice President shall be members in good standing of the Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution in the state for which appointed. The Senior State President shall have general supervision of the society in that state and promote the National Programs as directed by the Senior National President and the Senior National Board of Management. The term of office shall be two years, beginning at installation, and each officer shall be eligible for one consecutive reappointment by

Section 7. Vacancies in Senior National Office, except that of Senior National President to which the Senior National First Vice President succeeds, may be filled by an interim appointment by the Senior National President until election, by a majority vote at the next meeting of the Senior National Board of Management. Due notice of such action must be given in the call for the meeting.

Section 8. Honorary Senior National Vice Presidents shall be nominated at the February and elected at the April meetings of the Senior National Board of Management for a term of office of two years. In any year the number to be elected shall correspond to the number of vacancies. In case of a vacancy, the term of office of the Honorary Senior National Vice President elected to fill the vacancy shall be for the remainder of the unexpired term. More than half a term shall be considered a term. An Honorary Senior National Vice President shall be eligible for re-election for one consecutive term. In addition, the President General of the Daughters of the American Revolution, the President General of the Sons of the American Revolution and the General President of the Sons of the Revolution shall be Honorary Senior National Vice Presidents by virtue of office.

ARTICLE VIII

Duties of National Officers

Section 1. All National Officers are expected to conduct themselves in a respectful, honorable, considerate and conscientious manner at all times. The National Officers, as the leaders of the National Society, are the role models from which the younger members learn. A National Officer must be a positive example for all members to admire and emulate. All National Officers shall perform the duties appropriate to the office, assist the respective Senior National Officer and read the joint report, approved and signed by the respective Senior National Officer, at the National Convention. Other duties may be assigned by the National President, the Senior National President and the respective Senior National Officer.

Section 2. NATIONAL PRESIDENT: The National President, **under the supervision and approval of the Senior National President**, has the privilege and responsibility to:

- A. Call and preside at meetings of the National Board.
- B. Attend meetings of the Senior National Board of Management and Advisory Board.
- C. Prepare an agenda and preside at all sessions of the National Convention.
- D. Represent the Society on appropriate occasions.
- E. Appoint members to National and Convention Committees.
- F. Serve as a member ex-officio of all committees except the Nominating Committee.
- G. Plan the emphasis for the year and develop the objectives toward which to work.
- H. Send the objectives to the respective National and Senior National Chairmen for completion before submission to the Awards Committee.
- I. Approve the National Programs, conduct rehearsals and present the National Programs at the Regional Meetings.
- J. Conduct necessary communication with members of the National Board and National Chairmen.

Section 3. NATIONAL FIRST VICE PRESIDENT: The National First Vice President shall preside in the absence of the National President and perform such other duties as may be assigned by the National President, Senior National President or Senior National First Vice President.

Section 4. NATIONAL SECOND VICE PRESIDENT: The National Second Vice President shall perform such duties as may be assigned by the National President, Senior National President or Senior National Second Vice President.

Section 5. NATIONAL CHAPLAIN: The National Chaplain shall perform duties required by the office which include offering appropriate prayers at all meetings of the National Board and National Convention, conducting the Annual Memorial and Installation Services together with the Senior National Chaplain and writing notes of condolence.

The term of office shall be two years from the date the appointment is confirmed by the Senior National Board of Management and may be extended by reappointment. In no case shall one serve more than six years consecutively. One who has served as Senior Society President for six consecutive years shall be eligible for appointment as Senior Society President after the expiration of one year. Senior Society Presidents, or their respective Senior Vice Presidents as alternates, in good standing (fees paid for current calendar year) shall have the privilege of voting for the election of Senior National Officers and Honorary Senior National Vice Presidents at the Annual Meeting of the Senior National Board of Management.

Section 3. MEETINGS: Societies shall hold at least four meetings each year at which business is transacted. A society may adopt bylaws provided they shall not conflict with National Bylaws, rules or regulations.

Section 4. COMMITTEES: A society shall appoint committee chairmen to promote the work of the National Committees. National Committees are listed in the Annual Roster.

Section 5. NATIONAL CONVENTION: Societies with a majority of members' dues paid not later than February 1 to the National Society for the current calendar year, having a membership of ten or fewer, shall be entitled to representation at the National Convention by the President or the respective Vice President or an accredited alternate from the same society and one delegate or alternate. Societies with a membership of eleven to fifteen members, both numbers inclusive, shall be entitled to the representation of those officers set forth above and two delegates or alternates. Thereafter, each increase in membership by multiples of five shall, in addition to those named above, entitle said society to an increase in representation by one delegate or alternate.

Section 6. DISBANDMENT: A society wishing to disband shall report to the Senior State President in writing with a copy to the Senior National President and to the Senior National

good standing of The National Society of the Children of the American Revolution.

Section 4. NAME: A name shall be selected for a society and sent with a history of the name to the Senior National Organizing Secretary for confirmation by the Senior National Board of Management in time for the society to be named when organized. Local Societies shall be named for persons, places or events of historical association with America prior to 1825. Names of children or youth who served the cause of American Independence may be chosen when practicable. A name, once approved, may be changed only by a two-thirds vote of the Senior National Board of Management. No society may adopt a name in current use.

Section 5. OFFICERS: At the Organizing Meeting, election or appointment of officers shall be made. The President and Officers of a Local Society shall be members in good standing of the National Society. The President shall preside at all meetings of the Local Society beginning at the time the President is installed at the Organizing Meeting.

ARTICLE XVI

Local Societies

Section 1. MEMBERS: The membership of a society shall be at least six. A member transferred from one society to another between December 31 and February 1 shall be credited in the membership count to the society through which the National dues of the member were paid for the current year. Membership of a society may be divided into age groups when deemed advisable. All Local Officers shall be members in good standing (dues paid by January 1) of the Local, State and National Societies. The term of office shall be determined by State or Local Bylaws. The President shall preside at all meetings of the Local Society.

Section 2. SENIOR OFFICERS: The Senior President and Senior Vice President of a Local Society shall be members in good standing of the Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution.

Section 6. NATIONAL RECORDING SECRETARY: The National Recording Secretary shall perform duties required by the office which include recording action taken at all meetings of the National Board and National Convention and maintaining the Minute Book.

Section 7. NATIONAL ORGANIZING SECRETARY: The National Organizing Secretary shall perform duties required by the office which include promoting the growth and organization of Local Societies.

Section 8. NATIONAL ASSISTANT ORGANIZING SECRETARY: The National Assistant Organizing Secretary shall perform duties required by the office which include promoting the growth and organization of Local Societies.

Section 9. NATIONAL CORRESPONDING SECRETARY: The National Corresponding Secretary shall perform duties required by the office which include sending the call to meetings of the National Board, preparing and sending the National Board School Roster to the members of the National Board and Senior National Board of Management by October 15.

Section 10. NATIONAL TREASURER: The National Treasurer shall perform duties required by the office which include serving, with voice but no vote, as a member of the Finance Committee.

Section 11. NATIONAL REGISTRAR: The National Registrar shall perform duties required by the office which include promoting membership.

Section 12. NATIONAL ASSISTANT REGISTRAR: The National Assistant Registrar shall perform duties required by the office which include promoting membership.

Section 13. NATIONAL HISTORIAN: The National Historian shall perform duties required by the office which

include promoting and encouraging historical work in the State and Local Societies.

Section 14. NATIONAL LIBRARIAN: The National Librarian shall perform duties required by the office which include promoting the Library and encouraging members and friends to support the National Society of the Children of the American Revolution Library.

Section 15. NATIONAL CURATOR: The National Curator shall perform duties required by the office which include serving, with voice and vote, as a member of the Museum Advisory Committee and encouraging members and friends to support the Museum of the National Society of the Children of the American Revolution.

Section 16. NATIONAL VICE PRESIDENTS FOR THE REGIONS: The National Vice Presidents for the Regions shall perform such duties as may be requested by the National President, Senior National President and the corresponding Senior National Vice President for the Region. The National Vice President for the Region, under the supervision and approval of the Senior National Vice President for the Region, has the privilege and responsibility to:

- A. Assist in the planning of the Regional Meeting.
- B. Prepare an agenda and preside at all sessions of the Regional Meeting.
- C. Appoint members to Regional Meeting Committees.
- D. Conduct necessary communication with State and Local Societies in the Region.

ARTICLE XV

Organizing Societies

Section 1. Any Daughter of the American Revolution, Son of the American Revolution or Son of the Revolution in good standing who desires to organize or to reorganize a society may present her or his name to the Senior State President. The Senior State President shall submit the name of the Senior Organizing President to the Senior National Organizing Secretary for consideration and confirmation by the Senior National Board of Management. The number of Local Societies in a city or town shall not be limited and may be as many as the Senior National Board of Management may authorize.

Section 2. The appointment of a Senior Organizing President shall expire if no society is formed within one year. Upon the request of the Senior State President the appointment may be extended for one additional year. Upon completion of organization or reorganization, the Senior Organizing President, at the discretion of the Senior State President, may be appointed Senior Society President for a term of two years. Organization shall be complete upon filing a Report of Organization with the Senior National Organizing Secretary and confirmation by the Senior National Board of Management.

Section 3. MEMBERS: Six NEW members shall be required to organize a society. To reorganize a society, any six members in good standing are required. For purposes of organization, members-at-large who have never affiliated with a Local Society shall be considered NEW members. Prior to confirmation of the organization of a society by the Senior National Board of Management, only the signature of the endorsers and the Senior Organizing President shall be required on applications. After organization, the Senior Society President, the Society President, Recording Secretary and Registrar shall sign all applications. All applications shall be endorsed by two members of either the Daughters of the American Revolution, the Sons of the American Revolution or the Sons of the Revolution or one such and one member in

Section 7. SENIOR SOCIETY FEE: At the time member dues are paid, each Senior Society President shall pay to the Senior National Treasurer an annual fee of ten dollars for the calendar year.

Section 8. SENIOR STATE FEES: Senior State Presidents shall pay an annual fee of twenty dollars upon appointment.

Section 9. SENIOR NATIONAL FEES: Senior National Officers, Honorary Senior National Officers and Senior National Chairmen shall pay an annual fee of twenty dollars payable May 1. National Promoters shall pay an annual fee of twenty-five dollars payable at the time of appointment. Life Promoters shall pay a one-time fee of one hundred dollars at the time of appointment.

Section 10. All senior fees shall be sent directly to the Senior National Treasurer and shall include a subscription to the *Children of the American Revolution Magazine*. The subscription shall begin on the date the fee is received by the Senior National Treasurer. Notice shall be sent by the Senior National Treasurer to a Senior Officer or Senior Chairman whose fees are in arrears thirty days and a second notice shall be sent if not paid in sixty days. After ninety days the privileges of office shall be suspended.

ARTICLE IX

Duties of Senior National Officers

Section 1. All Senior National Officers are expected to conduct themselves in a respectful, honorable, considerate and conscientious manner at all times. The Senior National Officers, as the leaders of the National Society, are the role models from which all members learn. A Senior National Officer must be a positive example for members to admire and emulate. All Senior National Officers shall perform the duties appropriate to the office, assist and advise the respective National Officer. Other duties may be assigned by the Senior National President or the Senior National Board of Management. Each Senior National Officer shall have the additional responsibility to attend meetings of the Senior National Board of Management, perform such duties as the Senior National President and the Senior National Board of Management may require, report to the Senior National Board of Management as the office requires, and prepare a written annual report to be incorporated in the report to be presented at the National Convention by the corresponding National Officer.

Section 2. SENIOR NATIONAL PRESIDENT: The Senior National President shall have general supervision of the entire organization and has the privilege and responsibility to:

- A. Advise and counsel the National President.
- B. Call and preside at all meetings of the Senior National Board of Management and the Advisory Board.
- C. Attend National Board and Regional Meetings.
- D. Make all arrangements for National Convention.
- E. Appoint members to Standing Committees as provided in Article XVIII and such other committees as are authorized by the Senior National Board of Management.
- F. Serve as a member ex-officio of all committees, except the Nominating Committee.
- G. Approve all plans for Regional Meetings.

- H. Appoint Senior State Presidents, after consultation with the outgoing Senior State President, and consideration of recommendations of the Daughters of the American Revolution State Regent, and the State Presidents of the Sons of the American Revolution and the Sons of the Revolution, subject to confirmation by the Senior National Board of Management.
- I. Report nonperformance of duty of any Senior National Officer or appointee to the Senior National Board of Management for appropriate action.
- J. Appoint National and Life Promoters subject to confirmation by the Senior National Board of Management.
- K. Call to order the National Convention and present the National President.

Section 3. SENIOR NATIONAL FIRST VICE PRESIDENT: The Senior National First Vice President shall preside in the absence or inability of the Senior National President and perform such duties as may be required.

Section 4. SENIOR NATIONAL SECOND VICE PRESIDENT: The Senior National Second Vice President shall perform such duties as may be assigned by the Senior National President.

Section 5. SENIOR NATIONAL CHAPLAIN: The Senior National Chaplain shall offer the opening prayer at all meetings of the Senior National Board of Management. After conferring with the Senior National President and National Convention Chairman, the Senior National Chaplain together with the National Chaplain shall arrange and conduct the Annual Memorial and Installation Services customarily observed at the time of the National Convention. The Senior National Chaplain shall write notes of condolence.

Section 6. SENIOR NATIONAL RECORDING SECRETARY: The Senior National Recording Secretary shall record the minutes of all meetings of the Senior National Board of Management and the Advisory Board. The Senior National Recording Secretary shall file promptly at National

Section 3. NATIONAL DUES: The annual National dues shall be twenty dollars paid through the Local Society. Annual National dues must be received at National Headquarters postmarked on or before January 1. The annual National dues of members-at-large shall be twenty dollars paid directly to the Senior National Treasurer. National dues shall be paid for the calendar year in which the member's 22nd birthday falls. National dues may be paid in advance through age 22. Dues of members admitted by the National Society after July 1st shall be considered paid for the ensuing calendar year. Those applying for life membership shall pay the current dues amount at the time of application for life membership.

Section 4. RESIGNATION and REINSTATEMENT: A Local Society member in good standing (dues paid for current year) may resign by writing a letter to the Senior Society President. A member-at-large in good standing (dues paid for current year) may resign by writing a letter to National Headquarters. A member, having resigned in good standing, may be reinstated upon the payment of the current annual National dues provided the applicant for reinstatement is less than twenty-one years of age.

Section 5. NON-PAYMENT of DUES and REINSTATEMENT: A member whose dues are in arrears for one year shall be dropped from membership sixty days after notice to the member. If a member is in a Local Society, notice also shall be sent to the Senior Society President. A member, having been dropped from membership, may be reinstated to membership upon the payment of a reinstatement fee of five dollars and current National dues provided the applicant for reinstatement is less than twenty-one years of age.

Section 6. SENIOR ORGANIZING SOCIETY FEE: Upon appointment, a Senior Organizing President shall pay to the Senior National Treasurer a fee of ten dollars for the current calendar year and thereafter annually on January 1 until the society is organized. An additional fee for the current calendar year shall be waived if the Senior Organizing President becomes the Senior Society President.

Section 6. The National President is invited to attend the meetings of the Senior National Board of Management with voice but without vote.

ARTICLE XIII

Advisory Board

Section 1. The Senior National Officers with the Honorary Senior National Presidents shall constitute an Advisory Board. At least one meeting of the Advisory Board shall be held annually for recommendations of the Personnel and Finance Committees. Seven members shall constitute a quorum.

Section 2. The Advisory Board shall have the authority to determine which states shall constitute each of the nine geographical regions. The Advisory Board shall have authority to act in any emergency which may arise during the intervals between the meetings of the Senior National Board of Management.

Section 3. The National President is invited to attend the meetings of the Advisory Board with voice but without vote.

ARTICLE XIV

Dues and Fees

Section 1. The fiscal year shall be March 1 through the last day of February. Dues shall be payable on or before January 1 and applied for the calendar year.

Section 2. **APPLICANT FEES and DUES:** An applicant for membership shall pay an application fee of fifteen dollars to the National Society and National dues dollars for the first year. Additional children of the same parents applying for membership on an identical line at the same time shall each pay an application fee of ten dollars and National dues of dollars each for the first year. The application fee and annual National dues shall be forwarded with the application. If an application cannot be verified within a period of time fixed by the Senior National Board of Management, the application and National dues shall be returned. The application fee shall be retained.

Headquarters all motion cards and original minutes of all meetings and shall within thirty days following each meeting send copies of the minutes to the Senior National President. The Senior National Recording Secretary shall certify to the Seal of the Society. The Official Proceedings of the National Convention shall be filed at National Headquarters.

Section 7. **SENIOR NATIONAL ORGANIZING SECRETARY:** The Senior National Organizing Secretary shall receive, through the Senior State President, all applications for appointments of Senior Organizing and Reorganizing Presidents, and Senior Society Presidents; through the Senior Organizing Presidents, proposed society names and reports of organization and present them to the Senior National Board of Management for confirmation and notify the same of appointment. The Senior National Organizing Secretary shall keep a record of the Local Societies, including names of societies, Senior Society Presidents and dates of organization; issue charters to societies; conduct the correspondence of the office and promote the organization and growth of Local Societies. The Senior National Organizing Secretary shall report to each Senior National Board of Management Meeting.

Section 8. **SENIOR NATIONAL ASSISTANT ORGANIZING SECRETARY:** The Senior National Assistant Organizing Secretary shall share such duties of the office of the Senior National Organizing Secretary as may be agreed upon with the approval of the Senior National President.

Section 9. **SENIOR NATIONAL CORRESPONDING SECRETARY:** The Senior National Corresponding Secretary shall give due notice of all meetings of the Senior National Board of Management and the Advisory Board; attend to the correspondence of the office and to such other correspondence as the Senior National President and the Senior National Board of Management may direct; distribute the bylaws and application blanks; and supervise the distribution of other printed matter pertaining to the National Society.

Section 10. **SENIOR NATIONAL TREASURER:** The Senior National Treasurer shall:

- A. Have charge of all funds of the Society.
- B. Supervise the collection of all funds and deposit the same to the credit of The National Society of the Children of the American Revolution in financial institutions approved by the Senior National Board of Management.
- C. Supervise the disbursement of all funds, such disbursement to be countersigned by the Senior National President and authorized by the Senior National Board of Management.
- D. Oversee all correspondence of the office some of which are: all cards of transfer, certificates of good standing and notices of delinquent dues, fees and insufficient memberships.
- E. Supervise accounting procedures.
- F. Make available to the Senior National Board of Management, upon request, accounts or correspondence.
- G. Oversee preparation and submission of tax returns and other government requested documents.
- H. Be bonded, along with the Office Manager, the Bookkeeper and Assistant Bookkeeper, in such amount as may be determined by the Senior National Board of Management, the cost of such bonds to be paid by the National Society.
- I. Submit semi-annual and annual reports to the Senior National Board of Management showing receipts and disbursements for specific committees, the balance on hand and where deposited and the outstanding obligations of the National Society. The same report shall give similar data for corresponding periods of the preceding semi-annual or annual period.
- J. Submit the books of the National Society to the Auditing Committee and a Certified Public Accountant for examination annually and at the time of a new Senior National Treasurer assuming the office.

Section 11. SENIOR NATIONAL REGISTRAR: The Senior National Registrar shall examine all applications for membership

ARTICLE XII

Senior National Board of Management

Section 1. The Senior National Officers, Honorary Senior National Presidents and Senior State Presidents shall constitute the Senior National Board of Management. A Senior State President not in attendance may be represented by the Senior State First Vice President.

Section 2. The Senior National Board of Management shall have regular meetings each year in the months of June, October, December, February and April. The April meeting shall be designated as the Annual Meeting. Reports of Senior National Officers, Senior State Presidents and Senior National Chairmen are to be presented at the October and Annual Meetings. A Special meeting of the Board may be called at any time by the Senior National President or shall be called upon written request of seven members of the Board. Notice of the business to be transacted shall be given in the call for a special meeting.

Section 3. Not less than three weeks notice of meetings shall be given by mail. Nine voting members shall constitute a quorum.

Section 4. The duties of the Senior National Board of Management shall be to receive the reports of Senior National Officers, Senior State Presidents and Senior National Chairmen; consider and confirm the appointments of Senior State Presidents, Senior Society Presidents and Senior Organizing Presidents; Life and National Promoters; adopt rules and regulations and transact the business of the National Society.

Section 5. The Senior National Chairmen, who shall be members in good standing of the Daughters of the American Revolution, Sons of the American Revolution or Sons of the Revolution, may attend the Senior National Board of Management Meetings and shall have the right to voice without the privilege of voting.

Section 6. A registration fee, the amount to be determined by the Senior National Board of Management, shall be required for attendance at the National Convention.

Section 7. Twenty voting members shall constitute a quorum at the National Convention.

ARTICLE XI

National Board

Section 1. The Officers of the National Society, Honorary National Presidents who are currently members, and State Presidents shall constitute the National Board. A State President not in attendance may be represented by the State First Vice President. The Senior National President or Senior National First Vice President shall attend the meetings of the National Board in an advisory capacity. The Office Manager and the Parliamentarian are the only other seniors authorized to attend the National Board Meetings.

Section 2. The National Board shall meet at least once during the year to consider recommendations for projects, resolutions and other business of the organization with recommendations to be presented to the Senior National Board of Management for approval. A special meeting of the National Board may be called at any time by the National President or shall be called upon written request of seven members of the National Board. Notice of the business to be transacted shall be given in the call for a special meeting.

Section 3. Not less than three weeks notice of meetings shall be given by mail. Nine members shall constitute a quorum.

Section 4. The National Chairmen shall be members in good standing (dues paid by January 1) in the National Society and are invited to each meeting of the National Board. They shall have voice at the meetings of the National Board without the privilege of voting.

and keep a register of the name and date of acceptance of each member. The Senior National Registrar shall report to each Senior National Board of Management Meeting.

Section 12. SENIOR NATIONAL ASSISTANT REGISTRAR: The Senior National Assistant Registrar shall share such duties of the office of the Senior National Registrar as may be agreed upon with the approval of the Senior National President.

Section 13. SENIOR NATIONAL HISTORIAN: The Senior National Historian shall have supervision of historical papers and articles, which shall be catalogued and filed at National Headquarters. The Senior National Historian shall send annual report blanks to Senior State Presidents for their use and the use of their Senior Society Presidents. After consultation with the Senior National President, the Senior National Historian shall prepare an annual report to the Smithsonian Institution and submit it to the Reporter General of the Daughters of the American Revolution for incorporation in the Annual Report to the Smithsonian Institution. The Senior National Historian shall have bound the annual reports of Senior State Presidents and Senior Society Presidents.

Section 14. SENIOR NATIONAL LIBRARIAN: The Senior National Librarian shall have supervision of the reference books, the multimedia collection, and books not meeting Museum criteria other than records, magazines, pamphlets and archival material of the National Society and shall catalog and arrange all not provided for elsewhere in the Bylaws. The Senior National Librarian shall carry on all correspondence pertaining to the National Society Children of the American Revolution Library. Subject to approval of the Senior National President and the Senior National Board of Management, the Senior National Librarian shall have authority to accept additions to the Library collections or to reject any gift deemed unsuitable. The Senior National Librarian shall report to the Senior National Board of Management.

Section 15. SENIOR NATIONAL CURATOR: The Senior National Curator shall have supervision of the National Society Children of the American Revolution Museum and other

collections and shall carry on all correspondence pertaining thereto. Subject to approval of the Senior National President and the Senior National Board of Management, the Senior National Curator shall have authority to accept additions to the Museum and other collections or to reject any gift deemed unsuitable. The Senior National Curator shall serve as a member of the Museum Advisory Committee. The Senior National Curator shall report to the Senior National Board of Management.

Section 16. SENIOR NATIONAL VICE PRESIDENTS FOR THE REGIONS: The Senior National Vice Presidents for the Regions shall perform such duties as may be requested by the National President, Senior National President and the corresponding National Vice President for the Region. The Senior National Vice President for the Region, **with the assistance and cooperation of the National Vice President for the Region**, has the privilege and responsibility to:

- A. Plan the Regional Meeting with the approval of the Senior National President.
- B. Approve the agenda written by the National Vice President for the Region.
- C. Appoint Seniors to Regional Meeting Committees.
- D. Conduct necessary communication with State and Local Societies in the Region.
- E. Call to order the Regional Meeting and present the National Vice President for the Region.

ARTICLE X

National Convention

Section 1. A National Convention shall be held annually for the purpose of receiving reports of officers and of committees; for the election of officers; for programs in furtherance of the object of the Society and for any other business that may arise. Unless otherwise ordered by a majority vote of the entire membership of the Senior National Board of Management, which vote may be taken by mail, the National Convention shall be held within The Greater Washington, D.C. area (defined as the area within a 5-mile radius of the Capital Beltway) the end of the week in which April 19 falls.

Section 2. The voters of the National Convention shall be the National Officers, Honorary National Presidents who are currently members, State Presidents, Society Presidents and delegates. A State President not in attendance may be represented by the respective State Vice President. A Society President not in attendance may be represented by the respective Society Vice President or an accredited alternate from the same society. A delegate not in attendance may be represented by an accredited alternate from the same society. No member may be assisted in marking a ballot or voting except by a duly sworn teller.

Section 3. The delegates and alternates to the National Convention shall be members in good standing of the Local Societies which they represent having paid dues for the current calendar year on or before February 1.

Section 4. Prospective members of an organizing society may attend the National Convention but shall not be eligible to be delegates or alternates or to hold a National, State or Society Office prior to confirmation of the society represented.

Section 5. A member-at-large may attend the National Convention but shall not be eligible to be a delegate or an alternate or to hold a National, State or Society Office.