

T.S.C.A.R. STATE HISTORIAN SCRAPBOOK GUIDELINES

Listed below are a few guidelines for submitting materials for the state scrapbook. Remember, this is a scrapbook that the state president will treasure and highlights his/her year.

1. Events that have occurred during and after the state conference should be mailed to the state historian by October. This materials may include but aren't limited to pictures, newsletters, newspaper articles, programs, etc.
2. Events and programs that take place in September, October, November and December should be mailed to the state historian by the end of the year, December 31.
3. All materials should be mailed no later than February 28, 2010.
4. All materials must be hard copy. No emails will be accepted.
5. No materials will be included in the scrapbook after the February 28 deadline. Contact the state historian and his/her senior if you need to send something after February 28. It is at their discretion as to whether to accept late submissions. Late submissions will not be counted towards the state historian contest.
6. All photographs and other materials should be marked in some way with the name of the submitting society and people in the photographs should be identified.