

BYLAWS

**Tennessee State Society
of the
Children of the American Revolution**

ARTICLE I

Name

The name of this organization shall be the Tennessee State Society of the Children of the American Revolution.

ARTICLE II

Object

(1) To acquire knowledge of American History.
(2) preserve and restore places of historical importance associated with men and women who forwarded American Independence.

(3) ascertain the deeds and honor the memories of the men, women and children who rendered service to the cause of the American Revolution.

(4) promote the celebration of patriotic anniversaries.
To (5) honor and cherish the Flag of the United States of America above every other flag.

To (6) ve, uphold and extend the principles of American liberty and patriotism.

To (7) strengthen and increase the influence of the Societies within the State by mutual cooperation and support.

The purpose of this society shall be to promote the Object of the Tennessee State Society of the Children of the American Revolution.

ARTICLE III

Eligibility

Anyone under the age of twenty-one years is eligible for membership in the Tennessee State Society of the Children of the American Revolution who is lineally descended from a man or woman who, with unflinching loyalty, rendered material aid to the cause of American Independence as a soldier, sailor, civil officer, or recognized patriot in one of the several Colonies or States, or of the United States, provided that the applicant is personally acceptable to the Society.

ARTICLE IV

Membership

SECTION 1. Applicant must be known and endorsed by the local society; however, not judged on race, color, religion or origin. All other qualifications stated in the National Bylaws must be met.

SECTION 2. Membership is available at the national level. A member's local society membership fees in a disbanded society will transfer to another local society or the state society.

SECTION 3. Member in good standing in a local society shall be eligible to be a delegate or an alternate of the Tennessee State Conference, to hold a state office, or to serve on a state committee. The definition of good standing is dues paid to date. Delegates must be elected by the local society.

A **SECTION 4.** the Children of the American Revolution in good standing desiring to become a member of the Daughters

of the American Revolution, Sons of the American Revolution, or Sons of the Revolution may apply to the National Society for a Certificate of Membership in Good Standing. (See current edition of N.S.C.A.R. Bylaws.)

ARTICLE V Officers

~~THESE~~**SECTION 1.** officers of the Tennessee State Society shall be: State President, State First Vice President, State Second Vice President, State Chaplain, State Recording Secretary, State Organizing Secretary, State Corresponding Secretary, State Treasurer, State Registrar, State Historian, and State Librarian-Curator.

~~Senior~~**SECTION 2.** officers shall be: Senior State President, Senior State First Vice President, Senior State Second Vice President, Senior State Chaplain, Senior State Recording Secretary, Senior State Organizing Secretary, Senior State Corresponding Secretary, Senior State Treasurer, Senior State Registrar, Senior State Historian, and Senior State Librarian-Curator. The Senior State President, Senior State First Vice President, and Senior State Second Vice President shall be members in good standing of the Daughters of the American Revolution, Sons of the American Revolution, or Sons of the Revolution.

In ~~SECTION 3.~~**SECTION 3.** In recognition of valuable service to the State Society, the voting membership may elect at the Annual State Conference the Outgoing State President as Honorary State President for life, with the privilege of voting until membership in the Tennessee State Society is terminated. Election may be by voice vote.

SECTION 4. In recognition of valuable service to the State Society, the Senior State Board may elect the Outgoing Senior State President as Honorary Senior State President for life, with voice but without vote

in such capacity, at meetings of the Senior State Board.

ARTICLE VI Elections

The following State Officers shall be elected each year at the Annual State Conference: President, First Vice President, Second Vice President, Chaplain, Recording Secretary, Organizing Secretary, Corresponding Secretary, Treasurer, Registrar, Historian, and Librarian-Curator.

~~SECTION 2~~ No one who has served more than half a term shall not be eligible for election to that office at the next State Conference. The term of office for all state officers shall be one (1) year. If more than one candidate is nominated for any office, election shall be by ballot. No officer shall be eligible for re-election to the same office.

To be eligible for the offices of the State Board, a member shall have been a member of the National Society and the Tennessee State Society for a period of at least one (1) year prior to holding office. It is preferable that they shall have served as a Local Society President for one (1) term or as a State Chairman for two (2) terms.

~~SECTION 4~~ Eligible for the Office of State President, the candidate shall be at least fourteen (14) years of age by January first and shall have been a member of the Tennessee State Society of the Children of the American Revolution for at least three (3) years and shall have been a state officer or a Local Society President. National and State dues shall have been paid by the prescribed deadline.

No ~~SECTION 5~~ less than sixty (60) days prior to the date of the state conference, a nominating committee of five (5) members shall be appointed by the State President. The committee shall be composed of members in good standing

with state-wide representation when possible. No two nominating committee members shall be from the same local society. A nominating committee member shall have attended at least one state conference and served as a local society officer or chairman for minimum of one term. The Senior State President and one member of the Senior State Board, appointed by the Senior State President, shall serve as advisors to the Committee. The Senior State Board member will be appointed before the first meeting of the nominating committee.

~~SECTION 6~~ Nominating Committee shall prepare and present to the State Conference a slate of not more than two (2) candidates for each office. Candidates shall currently be members in good standing in the local, state, and national societies with dues paid by the prescribed deadlines. Members of the Nominating Committee must obtain consent of persons nominated to place their names on the ballot.

Non-~~SECTION 7~~ may be made from the floor, providing the consent of the person nominated has been obtained and local, state, and national dues have been paid by the prescribed deadlines. Members running from the floor must meet all requirements as specified by ARTICLE VI, Sections 2, 3 and 4.

~~SECTION 8~~ shall be by ballot. If no candidate receives a majority vote, the two candidates receiving the highest number of votes will be on the subsequent ballot.

Vac~~SECTION 9~~.the state offices, except that of State President to which the State First Vice President succeeds, may be filled for the period until the next State Conference by a majority vote of those present and voting at a meeting of the State Board, provided due notice of such action has been given in the call for the meeting. In lieu of a meeting, the vote of the State Board may be taken by mail or electronic means, fifteen days allowed for notice and return of ballots. Appointees must meet the requirements set forth in these Bylaws.

~~SECTION 10~~ Officers shall be installed and shall assume their duties at the close of the State Conference at which elected, except the State President, who may be installed at the National Convention in April, and who assumes the duties following National Convention.

ARTICLE VII

Appointments of Senior State Officers

~~SECTION 1~~ The State President must be a member of DAR, SAR, or S.R. The outgoing Senior State President may recommend a successor to the Senior National President. The Senior State President shall notify the DAR State Regent of the recommendation, and the State Regent also may submit a letter of recommendation to the Senior National President. All appointments to the office of Senior State President are made by the Senior National President and confirmed by the Senior National Board of Management.

~~SECTION 2~~ Senior state officers and chairmen shall be appointed by the Senior State President for a term of two (2) years to be concurrent with that of the Senior State President, and their duties shall be assumed upon his/her installation effective as of May first.

~~SECTION 3~~ Vacancies in senior state offices except that of the Senior State President which shall be filled in accordance with the National Bylaws, shall be filled by appointment by the Senior State President for the remainder of the unexpired term.

ARTICLE VIII
DUTIES OF STATE OFFICERS

SECTION 1. State President: The State President, under the supervision and approval of the Senior State President, has the privilege and responsibility to:

- A. Call and preside at meetings of the State Board.
- B. Attend meetings of the Senior State Board.
- C. Prepare an agenda and preside at all sessions of the State Conference.
- D. Represent the society on appropriate occasions.
- E. Appoint members to state committees.
- F. Serve as a member ex-officio of all committees except the Nominating Committee.
- G. Plan the emphasis for the year and develop the state programs.
- H. Conduct necessary communication with members of the State Board and State Chairmen.

SECTION 2. State First Vice President: The State First Vice President shall preside in the absence of the State President and shall be Editor of the state newsletter, *The Liberty Bell*.

SECTION 3. State Second Vice President: The State Second Vice President shall preside in the absence of the State President and the State Second Vice President and shall serve as Chairman of the Awards Committee. Presentations at the Annual Awards Banquet at State Conference shall be made by this officer, and the officer shall perform such duties as directed by the State President.

SECTION 4. State Chaplain: The State Chaplain shall deliver devotionals and prayers at all State Conferences and Board Meetings. The Chaplain shall also conduct Memorial Services when appropriate and perform such duties as may be assigned by the State President.

SECTION 5. State Recording Secretary: The State Recording Secretary shall perform duties required by the office which include recording actions taken at all meetings of the State Board and Annual State Conference and taking minutes at the meetings of the State Board and State Conference.

SECTION 6. State Organizing Secretary: The State Organizing Secretary shall perform duties required by the office which include promoting the growth and organization of local societies.

SECTION 7. State Corresponding Secretary: The State Corresponding Secretary shall perform duties required by the office which include sending the "Call to Meeting" for all meetings of the State Board and reading any correspondence at State Conference.

SECTION 8. State Treasurer: The State Treasurer shall perform duties required by the office under the direction of the Senior State Treasurer and present the financial report at the annual business meeting at State Conference.

SECTION 9. State Registrar: The State Registrar shall perform duties required by the office including promoting membership and assisting with registration at the Annual State Conference.

SECTION 10. State Historian: The State Historian shall perform duties required by the office which include promoting and encouraging historical work in the state and local societies. It is the duty of the State Historian to prepare a scrapbook to be presented to the State President at the Annual Meeting.

SECTION 11. State Librarian-Curator: The State Librarian-Curator shall perform duties required by the office which include promoting the library and museum and encouraging members and friends to support the

National Society of the Children of the American Revolution Library and the Museum.

SECTION 12. All State Officers and State Chairmen shall prepare an annual written report to be presented at the Annual State Conference.

SECTION 13. All State Officers and State Chairmen shall also perform other such duties applicable to the State Officers or State Chairmen as prescribed by the parliamentary authority adopted by the Society and/or listed in the State Handbook.

ARTICLE IX
Duties of Senior State Officers

SECTION 1. Senior State President: The Senior State President shall have general supervision of the Tennessee organization and has the privilege and the responsibility to:

- A. Advise and counsel the State President.
- B. Call to the conference thirty (30) days prior. Call and preside at all meetings of the Senior State Board.
- C. Attend State Board meetings.
- D. Make all arrangements for State Conference.
- E. Appoint members to committees as are authorized by the Senior State Board.
- F. Serve as a member ex-officio of all committees.
- G. Appoint an Auditing Committee of no less than three (3) qualified persons.
- H. Render a report at the Senior State Board meetings.
- I. Call to order the State Conference and present the gavel to the State President.

SECTION 2. Senior State First Vice President: The Senior State First Vice President shall, at the request of the Senior State President or in his/her absence or ability, discharge the duties of the Senior State President. The Senior State First Vice President shall be the advisor to *The Liberty Bell* Editor. This officer is responsible for maintaining the mailing list and the publication and distribution of *The Liberty Bell*.

SECTION 3. Senior State Second Vice President: The Senior Second Vice President shall serve as Senior Awards Chairman. This Chairman shall advise the Awards Chairman, arrange for reminders to be sent to Societies and Chairmen, assist in preparing a final list of all awards to be presented at State Conference, and assist

in obtaining and preparing all awards and certificates to be presented.

SECTION 4. Senior State Chaplain: The Senior State Chaplain shall open all meetings of the Senior State Board with prayer and may administer the Oath of Office for the Installation of New Officers, shall report as promptly as possible to the Senior National Chaplain deaths of members and Seniors that occur within the State, shall write letters of condolence, and may arrange a Memorial Service for the State Conference.

SECTION 5. Senior State Recording Secretary: The Senior State Recording Secretary shall keep the Minutes of the Senior State Board Meetings and shall assist the State Recording Secretary with the Minutes of the Annual State Conference.

SECTION 6. Senior State Organizing Secretary: The Senior State Organizing Secretary shall promote and aid in the establishment of additional Local Societies within the State of Tennessee. This Officer shall keep a register of the names of local societies in the State, date organized, disbanded, and reactivated.

SECTION 7. Senior State Corresponding Secretary: The Senior State Corresponding Secretary shall handle such correspondence as requested by the Senior State Board.

SECTION 8. Senior State Treasurer:

The Senior State Treasurer shall:

- A. Have charge of all funds of the society.
- B. Supervise the collection of all funds and deposit the same to the credit of the Tennessee Society of the Children of the American Revolution in financial institutions approved by the Senior State Board.
- C. Supervise the disbursement of all funds by the Senior State Board.
- D. Supervise accounting procedures.
- E. Make available to the Senior State Board, upon request, accounts or

- correspondence.
- F. Oversee preparation and submission of tax returns and other government requested documents.
 - G. Submit annual reports to the Senior State Board showing receipts and disbursements.
 - H. Submit the books to the Auditing Committee.

SECTION 9. Senior State Registrar: The Senior State Registrar shall keep a complete up-to-date record of the membership of the Tennessee State Society. These shall include name, address, date of birth, national number, name of society, date of admission to the National Society, and name of ancestor. A record of transfer, resignation, marriage, or death of a member shall be noted on the card of that person.

SECTION 10. Senior State Historian: The Senior State Historian shall assist the State Historian in the following ways:

- A. Compiling a history of the State Society and keeping the same up-to-date;
- B. Compiling a historical scrapbook including newspaper clippings and pictures to show a history of the work accomplished;
- C. Promoting an interest in American History, particularly Tennessee history;
- D. Encouraging trips to historic sites.

SECTION 11. Senior State Librarian-Curator: The Senior State Librarian-Curator shall have charge of soliciting funds and objects for the Museum, in accordance with the standards and policies adopted by the Senior National Board of Management.

SECTION 12. Each senior state officer shall work at all times with the respective state officer, giving advice and assistance when necessary, to guarantee the fulfillment of the duties of each officer. Each senior state officer shall prepare a written report annually to be incorporated into the report to be presented at the State Conference by the corresponding state

officer. Senior state officers and senior state chairmen shall also perform other such duties applicable to the senior state officers or senior state chairmen as prescribed by the parliamentary authority adopted by the Society and/or listed in the state handbook.

SECTION 13. All senior state officers and senior state chairmen shall turn over all records and/or materials pertaining to their respective office to their successor upon termination of office.

ARTICLE X
Annual State Conference

SECTION 1. The Annual State Conference of the Tennessee State Society of the Children of the American Revolution shall be held in March. This meeting shall be for the purpose of receiving reports of state officers, state chairmen, and society presidents; for the election of officers; for programs in furtherance of the objects of the Society; and for such other business as may arise. Fifteen (15) voting members shall constitute a quorum.

SECTION 2. The location and date of the State Conference shall be determined by the State President and Senior State President. Official notice of this meeting shall be sent in January by the Senior State President to the state officers, Society Presidents, state chairmen, and their corresponding seniors.

SECTION 3. The voting members of the State Conference shall be the state officers, the local society presidents or local society vice presidents, delegates, and Honorary State Presidents of the Tennessee State Society, who shall be duly registered and present at the Conference, and whose National dues and State dues for the current year have been paid by the prescribed deadline.

Each local Society shall be entitled to delegates in the following ratio:

| Society Members | Delegates | President or Vice President | Total Votes |
|-----------------|-----------|-----------------------------|-------------|
| 6 - 25 | 2 | 1 | 3 |
| 25 - 50 | 4 | 1 | 5 |
| 51 - 75 | 6 | 1 | 7 |

76 - (Add 2 delegates for each additional 25 members or fraction thereof.)

SECTION 4. Each society's delegate representation shall be based on the number of the society's members who have paid State dues by January 1.

SECTION 5. Members of a local society in the process of organization may attend the State Conference with voice, but without vote, prior to confirmation of the Society.

SECTION 6. The Tennessee Election Code, N.S.C.A.R. Code of Behavior, and N.S.C.A.R. Dress Code shall be observed as rules for the State Conference.

ARTICLE XI State Board

SECTION 1. The Membership of the State Board shall include state officers, active national officers residing within the State, Honorary State Presidents, and Society Presidents. A Society's Vice President may serve in the absence of the Society President. State Chairmen may attend meetings at the invitation of the State President with voice but no vote.

SECTION 2. State chairmen may attend meetings at the invitation of the State President with voice but no vote.

SECTION 3. The Senior State President shall attend all meetings as an advisor.

SECTION 4. Five members constitute a quorum.

SECTION 5. The State Board shall meet at least twice each year. Special meetings may be called by the State President, with the approval of the Senior State President. Five members shall constitute a quorum. Two weeks' notice of all meetings and business to be transacted at all special meetings shall be given by mail or electronic means.

SECTION 6. Action by the State Board shall be in the form of recommendations which must be approved by the Senior State Board before presentation to the State Society.

ARTICLE XII
SENIOR STATE BOARD

SECTION 1. Membership of the Senior State Board shall include all senior state officers, Honorary Senior State Presidents, Senior Local Society Presidents, or Senior Local Society Vice President. The State President, by virtue of office, or State Vice-Presidents in the absence of the State President, will be invited to attend the Senior State Board meetings without a voice unless recognized by the Senior State President. The State President may be excused from the meeting upon a majority vote of the senior members present at the meeting. The Senior State Board shall have final approval over the affairs of the Tennessee Society of the Children of the American Revolution.

SECTION 2. The Senior State Board shall have at least two (2) regular meetings a year, upon the call of the Senior State President. One of these meetings shall be held prior to the Annual Conference and shall be known as the Annual Meeting of the Senior State Board. A special meeting of the Senior State Board may be called by the Senior State President, or upon written request of three (3) members. Notice of the business to be transacted shall be included in the Call of the Special Meeting.

SECTION 3. Not less than two weeks notice of meetings shall be given by mail or electronic means for all meetings except the Annual State Conference which requires thirty (30) days notice. Five (5) voting members shall constitute a quorum.

SECTION 4. Senior state chairmen shall be invited to each meeting of the Senior State Board. They may speak, upon recognition, but do not have a vote.

SECTION 5. Any senior national officers or chairmen may be invited to attend the meetings by the Senior State President. They may speak, upon recognition, but do not have a vote.

SECTION 6. The Senior State President and the senior state officers shall have all power and authority over the affairs of the State Society during the interim between meetings of the Senior State Board except that of modifying any action taken the State Conference.

ARTICLE XIII **Joint Board Meetings**

SECTION 1. Joint Board Meetings are combined meetings of the State Board and the Senior State Board.

SECTION 2. The Senior State President, in conjunction with the State President, may call a joint meeting of the State Board and Senior State Board with the required 2-week notification. If the joint meeting is to be held in conjunction with the State Conference, a 30-day notification must be provided.

ARTICLE XIV **Dues and Fees**

SECTION 1. The fiscal year shall be from March 1 to the last day of February.

SECTION 2. The amount of the annual dues payable to the State Society by each local society for each member shall be set by a majority of the voting members at any Annual State Conference upon the recommendation of the State Board and the Senior State Board.

SECTION 3. Annual State dues for existing members shall be due and payable on or before January 1 and shall be applied to the ensuring calendar year; i.e.,

State dues payable on or before January 1, 1995 shall be applied to calendar year 1995.

SECTION 4. The payment of annual State dues for new members shall follow the procedures set forth hereinafter. When a local society receives an application for membership, the Senior Society President shall collect from the applicant all national, state, and local dues and fees for the current calendar year. National dues and fees shall be submitted with the application to the National Society. When the Senior Society President is informed that the application has been approved, he/she shall promptly remit the new member's dues and fees to the Senior State Treasurer. For new members accepted by the National Society on or before June 30, State dues and fees shall be applied to the current calendar year. For new members accepted by the National Society after June 30, State dues and fees shall be applied to the succeeding calendar year.

SECTION 5. Senior state officers shall pay an annual fee of ten dollars on or before May 1 of each year.

SECTION 6. All dues, fees, contributions, and other funds received by the State Society shall constitute a utility fund to be used for the legitimate expenses of the State Society.

ARTICLE XV Committees

SECTION 1. The State President shall appoint all state chairmen, in accordance with these Bylaws, committees designated by the National Society, chairmen of such committees as the Annual State Conference which are headed by members of the Society, and chairmen of special committees as authorized by the State Board with the approval of the Senior State President. The State President shall be an ex-officio member of all committees except the Nominating Committee.

SECTION 2. The Senior State President shall appoint all senior state chairmen, in accordance with these Bylaws, committees designated by the National Society, chairmen of such committees as the Annual State Conference as may be needed, and senior state chairmen of special committees as authorized by the Senior State Board. It is desirable that senior state chairmen be members in good standing of the Tennessee Society of the Daughters of the American Revolution, the Tennessee Society Sons of the American Revolution, or the Tennessee Society of the Sons of the Revolution. The Senior State President shall be an ex-officio member of all committees.

SECTION 3. On or before June 1, the Senior State President shall appoint Standing Committees including, but not limited to:

- Auditing
- Daniel Clees Rudy Fund
- Bylaws
- Finance
- State Conference
- T.S.C.A.R. Scholarship

provided that such Standing Committees have been approved by the Senior State Board. Membership on Standing Committees shall be composed of members in good standing and senior members in good standing, where appropriate.

ARTICLE XVI

Organizing Societies

SECTION 1. National Bylaws are very specific as to who may serve as Senior President of an organizing or reorganizing society.

SECTION 2. The prerogative to confirm the name of a local society and the society's organization, plus the final determination on disbandment is reserved for the Senior National Board of Management, which body takes

into consideration the desires of the local society and the recommendations of the Senior State President.

ARTICLE XVII

Local Societies

SECTION 1. Members: The membership of a society shall be at least six. Local societies are a branch of the State Society and the National Society. The chain of command is from the Senior Local Society President to the Senior State President to the national organization. The Senior State President is in charge of the general supervision of the societies in the state, per National Bylaws.

SECTION 2. State Conference Delegates: Local societies shall elect members in good standing to represent their local societies as elected voting delegates at State Conference.

SECTION 3. By precedent, DAR, SAR, and S.R. Chapters are extended the privilege of sponsoring local C.A.R. societies. It is not required that the local societies be sponsored by DAR, SAR, and S.R. Chapters, though this is desirable.

SECTION 4. Meetings: Societies shall hold at least four meetings each year at which business is transacted. A society may adopt bylaws provided they do not conflict with National Bylaws, rules, or regulations.

SECTION 5. Disbandment: A society wishing to disband shall report to the Senior State President in writing. A copy of the report shall be sent to the Senior National President and the Senior National Organizing Secretary. Disbandment shall be effected by vote of the Senior National Board of Management. If dues are paid, a member may be transferred to another society or to member-at-large status or resigned. All funds remaining in the treasury shall be forwarded to the State Society. The local society may designate the use

of funds provided the Senior State Board approves of such use.

ARTICLE XVIII

State Society

SECTION 1. The Tennessee State Society shall be composed of two or more local societies for the promotion of activity and interest in the State.

ARTICLE XIX

Parliamentary Authority

SECTION 1. The Senior State President shall appoint the Parliamentarian who must be a senior. It is the Parliamentarian's duty to advise the State President and the Senior State President when necessary. The Parliamentarian should attend all meetings of the State Board, Senior State Board, Joint Board Meetings, and Annual State Conference. The Parliamentarian shall be given a seat near the presiding officer.

SECTION 2. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the society in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Society may adopt.

ARTICLE XX

Amendments

SECTION 1. These Bylaws may be amended at any State Conference by a two-thirds vote of the Joint Board (a quorum being present), providing the proposed amendment has been approved by the Senior State President and the C.A.R. National Parliamentarian, and has been presented in writing at least thirty (30) days prior to the State Conference to the State and Senior State Officers and the President and Senior President of each Local Society.

SECTION 2. Amendments to these Bylaws shall take effect at the close of the State Conference at which adopted, unless specified in the amendment to become effective at a later date.

SECTION 3. When the approved amendments become effective, two copies shall be forwarded to the Senior National President.

SECTION 5. For anything not covered by State Bylaws, refer to National Bylaws.

SECTION 6. No amendment is in order that conflicts with the Bylaws of the National Society of the Children of the American Revolution. Any amendment adopted by the National Society affecting the work of the State Society shall become law of the State Society without further notice.

ARTICLE XXI Dissolution

SECTION 1. Although the period of duration of the Tennessee State Society of the Children of the American Revolution is perpetual, if for any reason the State Society is to be dissolved or otherwise terminated, the State Society will comply with procedures and guidelines of the National Society of the Children of the American Revolution.

SECTION 2. In case of dissolution, assets and/or existing monies will be directed to the National Society after any and all state debts are paid.

Revised and approved at the 55th State Conference
March 13, 2009
Chattanooga, TN